



To whom it may concern:

Re: \_\_\_\_\_ Volunteer: Yes\_\_\_\_\_ No\_\_\_\_\_ (Name) (Please check)

Subject: – Official of Coquitlam Metro-Ford Soccer Club

Please be advised that the Coquitlam Metro-Ford Soccer Club policies require all Coaching Staff, Team Officials, Directors and Executive Members to complete a Criminal Record Check once every three years.

Your cooperation is requested in providing the volunteer named above with a Criminal Record Check for their delivery to the VP of Operations, Joseph Basic @ [vpop@cmfsc.ca](mailto:vpop@cmfsc.ca) or 604-880-7893.

As these applicants are volunteering their time, we request that the R.C.M.P. or any respective jurisdiction waive any fees associated with the completion of this Criminal Record Check.

Thank you for your cooperation in this regard.

Sincerely,

Joseph Basic  
VP - Operations  
Coquitlam Metro Ford-Soccer Club

